

Sky View PTSA Meeting Minutes – 12/5/2023

- Call to Order – Tasha, 6:02 pm
- Welcome & Introduction – Tasha, Jess Shaffer, Jessica Arnold, Lindsey Snodgrass, Kasey Hersey, Michelle Wimmer, Katie Boss, Carrie Elmore
- November Meeting Minutes – Tasha
 - Motion to Approve – Jess
 - Second to Approve – Lindsey
- Treasure’s Report – Jess
 - Motion to Approve – Lindsay
 - Second to Approve – Tasha
 - 1 Deposit was made from Kroger in the amount of \$47.20
 - Amend budget
 - Needed to add a column for the Wizards income
 - Music fundraiser was added to the budget
 - Added Business Sponsorships/Donations
 - Switched concessions & lumped with Wizards and subtracted from social concessions
 - Expenses
 - Spirit social into a spring and a fall social
 - Winter social was increased to \$400
 - Increased teacher grants to include 8th grade graduation
 - Added Wizards game expense
 - Motion to approve new budget
 - Motion to approve – Kasey
 - Second to approve – Tasha
 - Audit Report
 - Donna Hall will now do Monthly Audits
 - During audit it was found that after COVID there were items missing and we need to follow guidelines to be in good standing
 - By November 30, we need to show we have a board, members and training
 - Monthly audits were not being done correctly with no feedback
 - Cash on hand must match amount taken out
 - Treasurer needs to manually input checks for audit and not wait for the check to cash
 - Current feedback
 - Need positive corrections
 - We received a new audit person
 - There was no bank reconciliation done until 6/2023. This has been corrected and caught up

- There was no money missing
 - We need board minutes monthly
 - There needs to be 2 signature when counting cash and not from the same household. If no one else is there, call someone to help count
 - Audit training will happen with the board at the 1/2/24 meeting
 - Motion to approve the 22-23 PTSA yearly audit
 - Motion to approve – Leslie
 - Second to approve – Tasha
- o Principals' Report
 - This was done by Lindsay
 - Office closes at 4:15 started 12/15 and will be closed during the break
 - Wednesday after break, students entry will be moving to the PE lobby
 - School had 1st game night and the PTSA did snacks
 - Everyone wants this to be done again.
 - o We had about 50-60 people
 - Site counsel meeting was last night
 - Share input to district initiatives
 - Focusing on Respect, Responsible and safe and all students must agree to these practices
 - New programs will be focusing on health. School district and Department of Health will be interview staff and parents to see where resources are needed
 - February 29 There will be a dinner and presentation about cyber safety. This is being geared towards 4th – 10th grade students and parents.
 - Child care is needed and must be Red Cross Certified
 - December Social will be 12/15 at the end of the day. School will be on short schedule.
 - The leadership class plans socials and the theme is Jammies and Jingle Bells
 - Will be at the end of spirit week and can come to school dressed for the social
 - Library will be open, dancing, karaoke, movie, sports in the gym
 - The lights won't be off for safety reasons
- Music Fundraiser – Replenish and Repair
 - o Need to collect used and new instruments and/or collect donations
 - o Use Touchbase for parents to donate specifically to a program
 - o Mr. Shepard needs to promote this and not the PTSA, but the PTSA can collect donations and the school concerts and issue receipts
 - o The program that we set up for this needs to be available for all school programs
- New Business

- o 8th grade Celebration Committee will be discussed in January
- Adjourn – Tasha, 7:13 pm